



**MINUTES OF THE WAIKATO HOCKEY ASSOCIATION (INC)  
ANNUAL GENERAL MEETING**

HELD AT GALLAGHER HOCKEY CENTRE  
Monday 27<sup>th</sup> March 2024 at 6:11pm

**Present**

Eugene Phillips, Grant Lee, Ping Sng, Jason Ganley, Poppy Fitzwalter, Kathryn Jacoby, Jo Luckin, Jon Tanner, Robyn Polley (Chair), Jamie Guthrie (Minutes), Truman Wee, Heather Junge, Michelle Moss, Ethan Hohneck, Des Meads, Kirsten Brinkworth, Shelley Bishop, Bruce Winders, Ella Leighton, Martin Vickers, Ben Wilson, Jono Panting.

**Apologies**

Polley acknowledged apologies: Ash, Stu, and Merv.

Past members acknowledged: Des Meads, those present from the Board members and the Trust members and Kirsten (mention and a thanks for her 19yrs of service).

**Quorum met.**

*All 3 divisions are represented (as above) and have been granted voting rights by their respective division.*

*Votes determined as per constitution, however not voting required at this meeting as per the Agenda.*

*Umpires; Ben Wilson | SD; Jono Panting | JD; Grant Lee*

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**Minutes**

Minutes from last AGM were circulated (with quorum met).

Moved that *the minutes of previous AGM (held on 27 March 2023) be approved as a true and correct record.*

*Moved Polley / Seconded Des Meads - Carried*

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**REPORTS (Meeting recorded, all agreed to the recording)**

**Chairpersons Report**

Ethan summarised his report, as per tabled annual report.

Said goodbye to Jenny Barkle after 6 years. Saw Bevan Sam and Heather Junge resign and step away from the board in 2023. We thank you for your contribution for your time.

We also said good by to our CEO at the end of 2023 and welcomed Shelley as Acting COE.

Acknowledged Des Meads for his upcoming 50 years with WHA, receiving the "The Queens Service Medal".

*Polley moved acceptance of his report.*

*Moved Polley / Seconded Bruce - Carried*

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### **Acting CEO's Report**

Shelley summarised her report, as per tabled annual report.

New café end of 2022 which hit the ground running with the new season 2023. Hosting NHC was the big win for the year. Shelley also thanked the staff for their great work through the year.

Polley Thanks Shelley for taking on the role and doing a great job.

Polley moves the acceptance of his report.

*Moved Polley / Seconded Jono - Carried*

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### **Financial Accounts - as per annual report.**

Invited Kirsten to talk to the report.

Had money come in however, expenses have also increased.

Addition of fixed asset/income which was the pergolas on the dugouts.

Café had a big year with the tournaments hosted at WHA, and the raise of the café prices helped this.

Opened floor for questions:

Marty: pg6, refer to page 11 for breakdown of costs in relation to page 6.

Café wadges are not shown in the café profits.

Tournaments 2024 (Café): FED cup coming to WHA this year 2024.

Benchmark for the new season: We create a budget however, this is our second year with the new café in place. We have also put more processes in place to help with stock and staff management.

We also looked across the other associations to see what they provide to clubs with their services.

Polley moved that the audited accounts from year ended 30/11/2023 are accepted as true and correct.

*Moved Polley / Seconded Ben - Carried*

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**Audit Report** - as per annual report.

Thank you to Kirsten Brinkworth for a fantastic job, again her 19<sup>th</sup> year of doing this. Your records are well documented and thank you for working alongside PKF to compile these year on year.

Polley moved that the Audit Report from PKF is true and correct.

*Moved Robyn Polley / Seconded Michelle- Carried*

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## **Board Elections**

Polley noted: Voting rights were under review based on discussion from last years AGM. However, we have not been able to update the constitution until 2026, as hockey NZ are going to put out a guiding doc for the associations.

Three nominations were made and sent to the subcommittee.  
Jono, Ben, and Grant handed over their voting papers to Ethan and Polley.

Ethan tallied the votes.

Congratulations to: Ping Sng, unanimously voted by all.

Polley went over the clarification on the board structure and clarified the quorum required for internal processes.

## **Election of President**

Congratulations to Robyn Polley, who will be on for another year based on last years vote, to serve for a 3 year period.

*Moved Ethan Hohneck | Eugene - Carried*

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## **Auditors**

Appointed PKF as auditors for another year.

*Moved Robyn Polley / Martin - Carried*

## **Solicitor**

Appointed Truman Wee and Associates.

*Moved Robyn Polley / Des - Carried*

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## **Association Secretary**

Now a standalone position: Shelley has agreed to fill this role for 2024.

*Moved Robyn Polley / Grant - Carried*

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**GENERAL BUSINESS:**

**As per email to SD clubs:**

- We have responded back to the SD Club members (3:18pm, 27.03.24): Ethan read the reply email out loud to the floor.
  - This documentation is not correct.
  - Criminal record: The person was not convicted, and the ruling was overturned. Therefore, by the constitution 13.D.3, the board member does not need to be stood down.
  - This has led the board to undergo checks to verify that there are no criminal or queries for the any on coming new board members going forward.

Questions: Clarification on the sequence of events for the related parties in the email sent to clubs on 25<sup>th</sup> March 2024.

**Questions around bar license:** Extending liquor license area.

- Shelley mentioned that the liquor license area is based around security (Ben also confirmed this).

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There being no further business the meeting closed at 6:47pm



Signed .....

26<sup>th</sup> March 2025

Date: .....