



**MINUTES OF THE WAIKATO HOCKEY ASSOCIATION (INC)
ANNUAL GENERAL MEETING**

HELD AT GALLAGHER HOCKEY CENTRE
Sunday 28th March 2021 at 7.00pm

Present

Declan Wyndham-Smith (WHA CEO), Truman Wee (President/Chair), Stu McIntyre (JD & Board), Shelley Bishop (WHA, Minutes), Peter Cawkwell (Umpires), Warrick Kiely, Robyn Polley (Board), Ned Sanders (WHA), Ping S'ng, Jamie Miller (SD), Poppy Fitswalter.

Quorum met. All 3 divisions are represented (as above) and have been granted voting rights by their respective division.

Umpires 1 vote; SD 22 votes; JD 19 votes.

Apologies

Kirsten Brinkworth (WHA), Ethan Hohneck (Board), Aaron Barnsdal, Craig Webber (Board), Jenny Barkle (Board), Mike Ward (Board).

Lateness: Marty Vickers (SD)

Minutes

Minutes from last AGM were circulated, this was a closed video conference meeting due to COVID-19 restrictions (with quorum met).

Moved that *the minutes of previous AGM (held on 29 March 2020) be approved as a true and correct record.*

Moved Truman Wee / Seconded Stu McIntyre - Carried

REPORTS

Chairpersons Report - Truman read his report, as per annual report.

Truman Wee moved acceptance of his report.

Moved Truman Wee / Seconded Peter Cawkwell – Carried

CEO's Report - as per annual report. Declan summarised his report.

Note spelling error "crosse should be crossed".

Clarification of participation numbers in 2020. Adult numbers increased, whereas school numbers reduced, overall numbers down. 2021 numbers are still being processed. Reporting numbers are based on Hockey NZ requirements. Summer hockey numbers are were good for the end of 2020 too.

Truman Wee moved acceptance of Declan Wyndham-Smith's report.

Moved Truman Wee / Seconded Robyn Polley - Carried

Financial Accounts - as per annual report.

Declan Wyndham-Smith discussed reports.

- Income affected due to less weeks due to COVID-19 restrictions.
- Funding received from government during lockdown.
- \$60000 surplus, which was above budget
- Grants were received prior to COVID-19 hit NZ.

Truman discussed that WHA was able to retain staff on full pay and deliver hockey in a challenging year.

Polley thanked Declan, Truman and the WHA team for their work over the COVID-19 restrictions.

Budget line

- Surplus target \$30,000 (as 2019) again for 2021, surplus budget of \$30,000.
- This allows for a 'blip' and keep ahead for a rainy day fund.
- As not for profit, WHA is not here to make money.

Historically the auditors had questions when grants were paid out. So these had been moved to be paid 1st Dec (new financial year) rather than previously being paid in October/November at the end of WHA financial year.

Audit report

- Checking on spending and receiving money the right way to ensure WHA are looking out for the interest of the 5,000 members.
- This costs approx. \$8000 to do so. Why is it completed? As WHA is using public money, funders also require an independent audit is completed. This is to check off transactions and check no fraud is taking place.
- Happy to note that WHA has a clean bill of health from the audit.

Declan would like to thank Kirsten for completing the accounts and all her work done with modelling budgets and accounts throughout COVID-19.

Discussion around Waikato Hockey Charitable Trust (WHCT).

- Clarification that WHCT owns the GHC facility.
- Hamilton City Council owns the land.
- Sporting organisations (such as WHA) are not eligible to be a Charity.
- WHCT has 2 purposes: Facility and General Purposes.
- Payments are for renting of building, lights, maintenance etc.

Peter Cawkwell moved that the audited accounts from year ended 30/11/2020 are accepted as true and correct.

Moved Peter Cawkwell / Seconded Ping S'ng - Carried

Audit Report - as per annual report.

Peter Cawkwell moved that the Audit Report from PKF is true and correct.

Moved Peter Cawkwell / Seconded Jamie Millar - Carried

Board Elections

In March 2020 the Board co-opted Craig (Hemi) Webber and Ethan Hohneck for 1 year, which has now expired. They are both happy to stand for election.

2 nominations received.

Peter agreed with Craig and Ethan re-standing. It is great to see them mixing with members and being present around the centre.

Poppy enquired about the process for being nominated for the Board. Truman discussed the requirement that nominations are received from the respective divisions and then these are put to a vote by delegates at the AGM.

Nominations received:

- Craig (Hemi) Webber
- Ethan Hohneck

3 delegates from divisions are present and all vote in favour of these nominations joining the WHA Board.

Moved that Craig (Hemi) Webber be elected for 2 years on the Board.

Moved Jamie Millar (SD) / Seconded Stuart McIntyre (JD) - Carried

Moved that Ethan Hohneck be re-elected for a further 2 years on the Board.

Moved Jamie Millar (SD) / Seconded Stuart McIntyre (JD) - Carried

Congratulations to Craig and Ethan - thank you for agreeing to serve again.

Election of President

Truman called upon Peter to do the election of President.

1 nomination received: Truman Wee.

Only nomination confirmed.

Moved Peter Cawkwell / Carried unanimously

Declan discussed the constitution, as this is 10 years old and is currently being revised, this will be discussed with stakeholders. One of the changes will be the time that people can stand in the same roles on the board.

Truman clarified that the constitution is no longer fit for purpose and does not necessarily reflect current times. Board has been meeting to form a strategy to reform it and will then meet with divisions.

Auditors

Appointed PKF as auditors for another year.

Moved Truman Wee / Stuart McIntyre- Carried

Solicitor

As Truman is conflicted on this decision, he is sitting aside.

Appointed Truman Wee and Associates.

Moved Declan Wyndham-Smith / Marty Vickers - Carried

Special thanks to Truman for all of the work he has done for WHA during 2020.

Association Secretary

Reappointed Declan Wyndham-Smith as Association Secretary.

The liquor licence is now a general licence in line with requirements of the LL Authority.

Moved Truman Wee / Jamie Millar - Carried

Ratification

Move to ratify the AGM by video conference, and all resolutions and appointments made or passed at that AGM

Moved Truman Wee / Stuart McIntyre - Carried

GENERAL BUSINESS:

HNZ service awards

Peter Cawkwell discussed the nominations for HNZ service awards which have been submitted through Declan. These are Club nominations for services in Club/WHA for 25 or more years.

Special awards received can be found in the Annual report.

Strategic Plan

Warrick enquired about the café renovation plan.
Declan discussed.

- Applications in for funding for 2020 were put on hold due to COVID-19.
- 2 plans are being developed for the café: Major renovation and a semi-look nice make-over.
- Other major projects may affect the café renovations.
- A feasibility study is currently in for funding (response due June) for a 10 year project plan. This must be done outside the organisation.
- WHCT has this study in, as this is to do with facilities.
- There will be lots of community and HCC consultation.
- Traffic management is a major part of this.
- HCC sign off of Turf 3, subject to feasibility study and traffic management.
- In 2019 it was decided to complete HBHS turf first.

There being no further business the meeting closed at 7.55pm

Signed

Date: