



WAIKATO HOCKEY ASSOCIATION BOARD MINUTES

Date of meeting:	28 August 2024	Start time:	11:06 a.m.
Venue:	GHC Boardroom		
Present:	Ash Burkhart, Ethan Hohneck (WHA Chair) via Phone, Heather Junge (WHA Trust), Jason Ganley, Ping S'ng, Robyn Polley (President) Interim CEO / Board Secretary: Shelley Bishop Finance: Kirsten Brinkworth		
Apologies:	Jamie Guthrie		

Conflicts of interest

The usual conflicts as per previous minutes.

1. No updates

Ratification of minutes of last meeting (copy circulated)

The minutes from the previous meeting 24 July 2024 minutes are confirmed as a true and accurate record.

EDIT TO BE MADE – we will revisit of vehicles in last minutes, not the revisit of the FBT decision.

MOTION: Move to accept the previous minutes.

Moved By: Polley **Seconded:** Ping **Result:** Carried

Matters arising from minutes

Actions from previous meeting

1. Continue analysing finances **ONGOING**
2. Kirsten and Heather to start working on the budgets **ONGOING**
3. Email Clubs and Schools as a reminder to complete the Health & Safety online form **NEED UPDATE**
4. In-committee board meeting for the CEO/GM role **COMPLETED**

Gareth (TA College) – Joined the meeting – Tournament week – for teams not going to a tournament.
Local teams not going to tournament around the country.
Second XI tournaments.

Interim CEO Report - Report by interim CEO tabled

Discussion to the Interim CEO Report.

Decline of NHC funds

Discussion about governance training

Discussion about FED cup – service provider

Wellbeing of the board – Jason tabled that he wants to ensure the board.

Financial reports (reports circulated)

Kirsten joined the meeting.

Overview from Kirsten.

- Relationship building.

Meetings with Elaine.

Building recognition structure.

Leverage of the relationships.

Plaque on the dugouts / plumbing etc.

Sponsorship

Funded by Grassroots – plaques to show what they have contributed.

GRANT APPLICATIONS

MOTION:

Moved that WHA apply to Lion Foundation for up to \$52,922.08 of funding to be applied to costs associated with the delivery of Amateur Community Hockey salaries. Moved that WHA apply to Trust

Waikato for up to \$55,655.23 of funding to be applied to Jan-March 2025 costs associated with Amateur Community Hockey Salaries.

Moved By: Polley **Seconded:** Ash **Result:** Carried

Kirsten presented and discussed finances and modelling for the budget 2025 that her and Heather have been building over the past few weeks.

MOTION: to accept the financial reports
Moved By: Ping **Seconded:** Ash **Result:** Carried

WHCT Report – Heather

Spoken about the main items

Reports tabled as is

Health and Safety (report circulated)

Nothing to discuss

Reports tabled as is

General Business

1. Important Business

- a. Report by interim CEO (report distributed)
- b. Financials (reports distributed)
 - i. Financial Analysis
- c. Waikato Hockey Charitable Trust (Heather)
- d. Health and Safety (meeting minutes to come)
- e. Board Members Portfolio (any updates to report)

2. General Business

- a. Council Invoice for Development Contribution for the new verandas
 - i. Write to the council

ACTION: Letter to be written to ask the council information about the \$11k

- b. Café over the summer
 - i. Consider closing it for the summer

ACTION: Revisit and make a motion to close the café

- c. Public Presentation Followup and Todo's
- d. Revisit Vehicles

3. In Committee Meeting

Meeting closed

Meeting closed at 1.10pm

Next Meeting: 28 August 2024 11:00 a.m. at GHC Boardroom