



WAIKATO HOCKEY ASSOCIATION BOARD MINUTES

Date of meeting:	24 July 2024	Start time:	11:15 a.m.
Venue:	GHC Boardroom		
Present:	Ethan Hohneck (WHA Chair), Jason Ganley, Ping S'ng, Heather Junge (WHA Trust), Robyn Polley (President) Interim CEO / Board Secretary: Shelley Bishop, Finance: Kirsten		
Apologies:	Jamie Guthrie, Ash Burkhart		

Conflicts of interest

The usual conflicts as per previous minutes.

1. No updates

Ratification of minutes of last meeting (copy circulated)

The minutes from the previous meeting 26 June 2024 and the 12 July 2024 minutes are confirmed as a true and accurate record.

MOTION: Move to accept the previous minutes.

Moved By: Polley **Seconded:** Ping **Result:** Carried

Matters arising from minutes

FBT decision needs to be revisited

Interim CEO Report - Report by interim CEO tabled

1. Cafe update – Ash and Shelley working on progress
 - a. Possible lease out café to Matte Black café who are St Andrews Golf Course
2. Some café issues that Shelley is working through
3. Hockey NZ High Performance Strategy launched
4. Events – U16 tournament, u18s results
5. Personal Development

Financial reports (reports circulated)

Overview from Kirsten.

- Forecast created based on a loss
 - Discussion on increases (Ping)
 - Funding is becoming harder to obtain
 - Rano is a new funder

- Sponsorship should be the way forward
- Heather – Has a list of things that WHA could do to reduce costs
- All documents are ok

ACTION: Continue analysing finances

MOTION: Pay the hockey nz invoice

Moved By: Kirsten **Seconded:** Ethan **Result:** Carried

MOTION: Start working on the WHA Budget (Expense and Cash flow)

Moved By: Heather **Seconded:** Ping **Result:** Carried

ACTION: Kirsten and Heather to start working on the budgets

WHCT Report – Heather

1. Meeting on Saturday 20th July went well
2. Both boards agreed that there needs to be a higher facilities levy
3. Going to grassroots for funding the new turf
4. Creating a Give-a-Little page (Mel Ruffell)
5. There will be a “go” or “no go” on the replacement of Turf 2

Health and Safety (report circulated)

1. Issues with people not recording incidents

ACTION: Email Clubs and Schools as a reminder to complete the Health & Safety online form

General Business

- a. Strategic Plan Workshops (Internal/External) & Project Manager & Project Lead

MOTION: Delay the Strategic Plan

Moved By: Ethan **Seconded:** Jason **Result:** Carried

- b. Revisit the amount of Vehicles that Waikato Hockey has including FBT – Falls in to the financial analysis

- a. Volunteer and Staff analysis by Ping, Heather, and Ethan

- b. PlayHQ

- c. WHCT

- d. WHA

- e. CEO/GM role discussions

- f. 31st July decision

ACTION: In-committee board meeting for the CEO/GM role

Meeting closed

Meeting closed at 1:24pm

Next Meeting: 28 August 2024 11:00 a.m. at GHC Boardroom