



WAIKATO HOCKEY ASSOCIATION BOARD MINUTES

Date of meeting:	26 June 2024	Start time:	1:00 p.m.
Venue:	GHC Boardroom		
Present:	Ethan Hohneck (WHA Chair), Ash Burkhart, Jason Ganley, Ping S'ng, Heather Junge (WHA Trust) Interim CEO / Board Secretary: Shelley Bishop		
Apologies:	Jamie Guthrie, Robyn Polley (President)		

Conflicts of interest

The usual conflicts as per previous minutes.

1. No updates

Ratification of minutes of last meeting (copy circulated)

The minutes from the previous meeting 15 May 2024 are confirmed as a true and accurate record.

MOTION: Move to accept the previous minutes.

Moved By: Ping **Seconded:** Jason **Result:** Carried

Matters arising from minutes

None

Interim CEO Report - Report by interim CEO tabled

1. Organisational Structure Analysis – Discussion around analysing to see if a restructure is needed

ACTION: Restructure Meetings - 2nd Thursday meetings 8:00am to 10am starting 18/07

2. Strategic Plan communication needed
3. Health n Safety concern in the café. SD around player welfare. Comms to clubs.
4. Bar manager licences,

ACTION: Shelley to get more details on who and what is needed to be the Bar Manager

5. Café, should it be outsourced? New manager is wanting to make changes. Need to review the proposed changes.

ACTION: Shelley to request the proposed changes from the new Bar Manager.

ACTION: Ash and Heather to sit with Shelley and Sandra to look at changes for the Café and provide a report to the board for next meeting.

Financial reports (reports circulated)

Overview from Kirsten.

1. Financials (reports distributed)
2. Grants over the next month
3. Jason – asked where we can realistically cut costs
4. Ping move games to Saturday

ACTION: Ping, Heather and Kirsten to create a cost saving report

ACTION: Ethan to create a Fundraising Register

MOTION: Move the financial reports

Moved By: Ping **Seconded:** Jason **Result:** Carried

WHCT Report – Heather

ACTION: Meeting with WHA Board & WHCT coming soon

Health and Safety (report circulated)

1. Email
- 2.

General Business

1. Board Members Portfolio (any updates to report)
2. Strategic Plan Workshops (Internal/External)
3. WHA Processes Demo (Ethan) – RESCHEDULE
4. WHA analysis - RESCHEDULE

ACTION: Shelley to do the survey about Reserve grades playing on Saturday.

Meeting closed

Meeting closed at 2:38pm

In committee

1. WHA analysis
2. FBT Vehicles
3. CEO/GM role

Next Meeting: 24 July 2024 11:00 a.m. at GHC Boardroom