



WAIKATO HOCKEY ASSOCIATION BOARD MINUTES

Date of meeting:	27 November 2024	Start time:	11:45 a.m.
Venue:	GHC Boardroom		
Present:	Ash Burkhart, Ethan Hohneck (WHA Chair) via Teams, Heather Junge (WHA Trust), Jason Ganley, Robyn Polley (President), Jamie Guthrie Greg from Everest at the start		
Apologies:	Ping S'ng		

Conflicts of interest

The usual conflicts as per previous minutes.

1. WHA Board fielding CEO level queries from WHA Staff

Ratification of minutes of last meeting (copy circulated)

The minutes from the previous meeting 23 October 2024 minutes are confirmed as a true and accurate record.

MOTION: Move to accept the previous minutes.

Moved By: Ethan **Seconded:** Heather **Result:** Carried

Matters arising from minutes

- Ella to confirm less hours
- Lead Association issues
- Council Development Contribution Costs must be paid. Kirsten has confirmed that we can pay the debt of via a payment plan

ACTION: Ethan to get Ella to put in writing that she would like to reduce hours

Actions from previous meeting

1. Continue analysing finances **ONGOING**
2. Kirsten and Heather to start working on the budgets **NEEDS ACTION**

ACTION: Ethan to chat with Kirsten to complete the budget so the WHA Board can sign it off ASAP. Up the grant funding target and set the staff budget to \$520k

3. Email Clubs and Schools as a reminder to complete the Health & Safety online form **ONGOING**
4. Letter to be written to ask the council information about the \$11k **TO BE PAID**

ACTION: Ethan to chat with Kirsten to confirm paying the council

WHA Report - Report by interim WHA Staff & WHA Board tabled

Discussion to the WHA Report.

Financial reports (reports circulated)

WHA Financial Status Report

ACTION: Ethan to ask Kirsten some questions

ACTION: Ethan to write email for Clubs about paying earlier and possibly more

WHCT Report – Heather

- Some grants didn't come through e.g. Grass Roots
- Waiting on a couple more e.g. Lotteries
- Ainsley donated some of her fee \$2500 to the turf repair
- Repairs and maintenance checklist working well

JM: Asked about the safety fence being extended

Health and Safety (report circulated)

Some new items

- Scoreboards - Poles need fixing, Ash will fix for free
- Electricians onsite, need to set the jobs and contracts of the service workers

ACTION: Ash to find out the costs of the poles

General Business

1. Important Business

- a. Report by WHA (report distributed)
- b. Financials – None this month due to Kirsten being away
- c. Waikato Hockey Charitable Trust (Heather)
- d. Health and Safety (meeting minutes to come)

2. General Business

- a. Masters Pre-Tournament Comp **AGREED**

ACTION: Ethan to work with Heather to check GST to show.

ACTION: Polley to send email to Nathan

- b. Xmas Close Down Dates
 - i. Close down date

- ii. Cars Decision over close down (Petrol, Monthly Rental, FBT costs)
- iii. Time in Lieu used first for xmas period

Meeting closed

Meeting closed at 1.17pm

Next Meeting: 11 December 2024 11:00 a.m. at Teams