



## WAIKATO HOCKEY ASSOCIATION BOARD MINUTES

22 February 2023

<b>Date of meeting:</b>	<b>22 February 2023</b>	<b>Start time:</b>	<b>11.06am</b>	
<b>Venue:</b>	GHC Boardroom			
<b>Present:</b>	<b>Board members:</b> Jenny Barkle, Ethan Hohneck (Chair), Jamie Guthrie, Ash Burkhart, Bevan Sam, Heather Junge (WHCT), Hemi Webber (WHA CEO) <b>Board Secretary:</b> Shelley Bishop			
<b>Apologies:</b>	Robyn Polley late (arrived 11.53am)			
<b>Open meeting: 11.06am</b>				
<b>Conflicts of interest</b>				
The usual conflicts as per previous minutes.				
Additional agenda items:				
<ul style="list-style-type: none"> <li>• SD committee.</li> </ul>				
<b>Ratification of minutes of last meeting (copy circulated)</b>			<b>Moved</b>	<b>Second ed</b>
The minutes from the previous meeting 14 <sup>th</sup> December 2022 are confirmed as a true and accurate record.				
Discussion about the minutes.				
<i>Move to accept the previous minutes.</i>			<i>Ethan</i>	<i>Jamie</i>
<b>Matters arising from minutes</b>				
<ul style="list-style-type: none"> <li>○ Discussion about WHCT Rent.</li> </ul>				
<b>Report by CEO (report circulated)</b>				
<ul style="list-style-type: none"> <li>• New staff started, Ella (Coaching), Bevan (Umpires), Nathan (Competitions).</li> <li>• Play HQ underway for the new season.</li> <li>• Vehicle discussion.</li> <li>• Scaffolding coming down this week.</li> <li>• Café name competition out to the public, 180 plus ideas.</li> <li>• Umpires' new uniforms are coming for the season, sponsored by Pump.</li> <li>• Dugouts are all signed up to sponsors, Just Hockey, Bayleys, Gallaghers (2).</li> <li>• One new scoreboard coming.</li> <li>• Portacoms funding being re-lodged via Sport Shared Services.</li> <li>• Cannons coming, to be looked at after Masters.</li> <li>• Discussion about Cello.</li> <li>• Just Hockey now open. Separation of rent and sponsorship to be a bit more clear.</li> </ul>				
<b>GRANT RESOLUTIONS</b>				
Resolutions passed by the Board of the of the Waikato Hockey Association (WHA) board members.				
Moved that WHA apply to Pub Charities for up to \$12,719.24 of funding to be applied to associated with community hockey - for umpire radios and sound system for our community team.			Ash	Jenny
Moved that WHA apply to NZ Community Trust for up to \$340,308.67 of funding to be				



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applied to costs from May 2023, associated with community hockey including salaries & contracted services.	Bevan	Heather	Carried
Moved that WHA apply to TAB for up to \$40,000.00 of funding to be applied to associated costs with community hockey - hireage of facilities.	Jenny	Heather	Carried
<b>High performance</b>			
<ul style="list-style-type: none"> <li>Programs started on Monday</li> <li>Ella has been selected for Jnr Blacksticks Camp</li> </ul>			
<b>FINANCE – Kirsten Brinkworth (CFO)</b>			
Overview of reports that were distributed.			
<p><i>Funding applications submitted by WHA staff (as Shard Sport Services (SSS) do not do these ones)</i></p> <ul style="list-style-type: none"> <li>Te Manawa funding applications has been done by Nicki for Primary school in school hockey.</li> <li>Te Manawa - Bevan – umpire academy.</li> <li>Te Hiringa Hauora – Bevan - for officiating program.</li> </ul> <p>SSS will be providing monthly reports going forward. Adjustment of the Lion funding. Grants dispersal into 2023 accounts from 2022. Grants received in advance itemised and PNL balancing.</p> <p><i>Sponsorship report discussed (as distributed).</i></p> <ul style="list-style-type: none"> <li>➤ New sponsors received this week.</li> </ul> <p>Summary distributed of analysis of 2022 annual accounts. Discussion regarding accounts that were sent out. Overview by Kirsten.</p> <p>The board passes the payment for the invoice to Truman Wee Associates for the contract for interim CEO in 2022.</p>			
<i>Move to accept the Finance report as distributed and discussed at the meeting.</i>	Ethan	Ash	Carried
	Jenny	Polley	Carried
<b>Health and Safety (no report)</b>			
<ul style="list-style-type: none"> <li>Jamie has followed up with Campbell Grey for an update in early January, everything on the way up and returning to normal life. Polley/Ethan to touch base</li> <li>Scaffolding coming down tomorrow – cherry pickers to be used in future for any tournaments. Contractors to provide certification.</li> </ul>			<b>Ethan/ Polley</b>
<b>General Business</b>			
<p><b>Future Meetings:</b> 11am meetings to stay. Next 3 to be set by Shelley/Ethan. <b>AGM DATE:</b> 27 March 2023 – 6.30pm – Shelley to advertise.</p> <p><b>Board Members:</b> Jenny’s term is coming to an end and her position becomes vacant at the AGM. Clubs to be advised and public notice issued.</p> <p>The WHA Board has discussed replacing Jenny on the Board. Robust discussions have been made and the Board has decided to keep the position Vacant in the interim.</p>			



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<p>Due to the upcoming changes in the Incorporated Society's Act and the changes in the constitution that will be coming.</p> <p>Constitution to be discussed at next Board meeting – Bevan, Ash, Ethan are on the working group, Aidan McNanus to be asked to join for legal advice.</p> <p><b>BOARD PORTFOLLIOS</b> Heather has been done. Ethan updating website.</p> <p><b>SENIOR DIVISION</b> Jamie bought up the SD committee and suggest the change to an advisory group who checks in the association from time to time.</p>	Ethan	Jamie	Carried
Meeting closed 1.24pm			
<p><b>Board meeting schedule:</b></p> <ul style="list-style-type: none"> <li>• 2023 Meetings: 22 March, 26 April, 24 May</li> <li>• 27 March 2023 AGM</li> </ul>			