



WAIKATO HOCKEY ASSOCIATION BOARD MINUTES			
Date of meeting:	26 April 2023	Start time:	11.06am
Venue:	GHC Boardroom		
Present:	Board members: Ethan Hohneck, Ash Burkhart, Jamie Guthrie and Heather Junge, WHA CEO: Hemi Webber Board Secretary: Shelley Bishop		
Apologies:	Bevan Sam, Robyn Polley (<i>over phone from 11.16am – 12.38pm depart</i>).		
Conflicts of interest			
The usual conflicts as per previous minutes.			
Ratification of minutes of last meeting (copy circulated)		Moved	Seconded
<i>The minutes from the previous meeting 22nd March 2023 are confirmed as a true and accurate record.</i>		Ash	Jamie
<i>Move to accept the previous minutes.</i>			Carried
Matters arising from minutes			
<ul style="list-style-type: none"> ○ Heather can't find the cannons on the fixed asset register for the WHCT. Doesn't mean they aren't there, just not listed as 'cannons'. ○ Hemi still investigating options for replacements. ○ Discussion around Cello. Hemi sorting still operationally. 			
CEO REPORT (report circulated)			
Discussion of report. <ul style="list-style-type: none"> ● Lights – WHCT is onto these. T1 lights have had some bulbs replaced last week. 3 sporadic bulbs out at this stage. Investigating options of LED bulbs onto Turf 1 earlier than later now. Hemi monitoring leading up to NHC and for the Winter season. ● Turf 2 – Tiger Turf are booked to come access this as well. This is through WHCT. ● WHCT to charge actuals this year and have not been received by WHA yet. ● Power, unsure on savings with LED/Iridescent bulbs. ● Funding plan being put in place for the lights on Turf 1. ● Funders have advised that all applications should be done through one organisation rather than multiple fronts (WHCT, WHA, WHF). 			
Financial reports (reports circulated)			
<ul style="list-style-type: none"> ● Heather has raised some queries for cafe. Camp costs are being apportioned across to camp. ● Costs / Stocktake – Monthly stocktakes are going to be re-implemented and jobs are being reallocated to the café staff. ● Café prices are being revised, especially for events when extra staff are required. ● Heather to supply template of sponsors/grants spreadsheet to be sent for future Board reporting. ● Sponsorship has slowed down. Hoping to pick up once school hockey starts. 			Heather
<i>Move that the financial reports be accepted.</i>		Heather	Carried

Health and Safety (report circulated)			
<ul style="list-style-type: none"> ○ Discussion about how to get the flowchart set up to have injuries reported. ○ Form to complete, QR code, information to clubs. ○ Information about clearance for injuries. ○ Ethan/Shelley form/poster. ○ Re-train people for rubbish/recycling new location bins. Signs? How to get people being better at this? 			Ethan/ Shelley
General Business			
<p>WHCT</p> <ul style="list-style-type: none"> ● Presentation by Heather – forecast for 2023. ● \$50k sponsor from Gallaghers for naming rights. ● Budgeted to make a loss for the year of \$2k. ● Expectations of the year’s costs. ● Expectations of capital projects in next 10 years. <ul style="list-style-type: none"> ● Discussion about containers and if it is time to buy them out rather than continue to lease. <ul style="list-style-type: none"> ● Discussion about streamlining communications between WHCT/WHA to get things moving and how to make decisions faster and more cohesive. ● Formality is that Hemi and Heather go from WHA Board to WHCT meetings to present items. ● Facilities revalued from \$5m to \$10m – insurance has doubled. WHCT will be passing on the actual’s costs. ● HCC lease expires 2025. HCC aware, Hemi has been in contact. ● WHCT Food Safety / Liquor Licence – Reports required – Training record, Incidents (liquor). One-liner in the CEO report of training and incidents that may have occurred each month. <p>MOU</p> <ul style="list-style-type: none"> ● MOU between Sports Waikato and sporting organisations on how they can help each other. ● Hemi presents the MOU to the Board. Ash moves that WHA goes ahead with this agreement. <i>Moved: Ash, Seconded Ethan, moved.</i> <p>3rd Turf</p> <ul style="list-style-type: none"> ● Hemi Webber presented a motion that WHA moves forward on pursuing the 3rd Turf (under the feasibility study with support of Sport Waikato and HCC) at Gallagher Hockey Centre. <i>Moved: Ash Seconded: Jamie</i> ● Process – WHA Board passes motion to go forward. WHCT to then support. HCC ultimately decide where the turf and carparking goes. ● Hemi to keep Board up to date on the progress in his CEO report each month. <p>New Hockey Rules</p> <ul style="list-style-type: none"> ● Teething problems, reviewed in a couple of weeks. Some ideas in motion on tweaking. Positive feedback so far, solutions are being presented from community rather than problems. <p>Heritage</p> <ul style="list-style-type: none"> ● Committee has given amazing positive feedback that it went well and considering holding future events at GHC. 			Hemi

<ul style="list-style-type: none"> • HNZ were happy and said it was the best one. <p>Other</p> <ul style="list-style-type: none"> • Resolutions Passed by the Board of the Waikato Hockey Association board members Moved that WHA apply to Wel Energy Trust for up to \$20,000.00 of funding to be applied to costs associated with Amateur Community Hockey specifically Portable changing rooms for our female players and electrical setup contracted services. <p><i>Moved that WHA apply to Trillian Trust for \$30,434.50 of funding to be applied to associated with Amateur Community Hockey - hireage of field facilities.</i></p> <p>Moved Ethan, Seconded Heather, moved.</p>			
<p>Meeting closed: 12.41pm WHA Board moved into in committee.</p>			
<p>Next Meeting: 11am, 24th May 2023</p>			