



WAIKATO HOCKEY ASSN BOARD MEETING

Date: Wednesday 23rd February 2022

Venue: Gallagher Hockey Centre

Present: Truman Wee (Chairman/President), Craig (Hemi) Webber, Stu McIntyre, Jenny Barkle, Robyn Polley (on the phone), Mike Ward (WHA Trust), Declan Wyndham-Smith (WHA CEO), Brett (Ned) Saunders (WHA), Reiner Vellinga (WHA), Kris Anderson (WHA), Shelley Bishop (WHA, Board Secretary).

Apologies: Ethan Hohnack (late arrival)

Opened meeting at 11.01am

Welcome from Truman.

The Board is made up of 7 Board members, making quorum 4.

Quorum met

Conflicts of interest declared:

Usual ongoing conflicts noted, no additional conflicts to declare.

Ratification of minutes

Amendment to previous minutes, add in that the Board has accepted Declan's resignation.

The minutes from the previous meeting (2nd February 2022) are confirmed as a true and accurate record (with the above amendment).

*Moved Truman | Seconded Hemi
Carried*

Matters arising

Management team is now in place. Shelley as Board Secretary.

Finances

Report for end 31st January 2022 circulated.

Declan did an overview.

- Discussion on NZCT grant application.
- Unsure of team numbers at this stage for coming season for club teams, as clubs are still entering, closing soon.

- Participation numbers looking fine at this stage. Few teams not coming randomly due to Covid isolation requirements.
- Indicating numbers looking good to be confirmed at next meeting.

Proposed that the December/January accounts and Balance Sheet presented for be accepted as a true and accurate record.

*Moved Jenny | Seconded Stu
Carried*

New finance policies are to be signed off by the Board Chair, adding Kris and Hemi as signatures.

Email to be set up for Hemi/Board, which will include a one drive for storage.

Management team introductions

Explain roles, no official report this time, as still in the transition period.

Ned – Operations Manager

Key areas – competitions, operations.

Disciplinary – Judicial – Mike to carry on, prefer to find a replacement but happy to continue in the interim.

Storm repairs underway, insurance claim underway.

Reiner – Coach Development Manager

Hockey development and performance

Community growth development numbers pathway

Coach development

Connect with HNZ and Northern Region

Will be the contact for HN, specifically Regan (Tournaments) and Tama (Community)

Kris – Commercial Manager

HNZ – CEO meetings

Sponsorship & Funding

Management

Foundation

Will report what Declan will present (financially) at the Board meetings, including Bank Statements.

The Management team are having meetings to work together, Hemi helping, so they can collaborate. Contracts confirmed and returned, fixed term till 1st April 2023.

Upcoming

AGM: 27th March at 6.30pm, GHC

28 days' notice in writing, website, etc.

Advertising board roles to go on website/Facebook. Applications to be received within 14 days (includes CV, bio etc).

3 positions vacant (2 board members and 1 president)

- Applications are to be sent to Truman (chairman) by 5pm 13th March.
- Applications will be sent to the divisions (JD, SD, Umpires) to revise prior to voting.
- Voting takes place at the AGM.
- Nominees leave the room during voting.
- Divisions then vote their 3 for the vacant positions.
 - If the chair of a division is unable to attend, they send a delegate or if the chair is a nominee the delegate sets in. Delegate must have the ability to vote and have been instructed to be able to vote by their division committee.
- If insufficient applications prior to the AGM, then the chair may take nominations from the floor.

Votes are allocation to the Junior division, Senior division and Umpires committees. Votes are allocated by the revenue they provide.

Nominees are confidential and the Chair will contact SD, JD, Umpires with the nominations.

AGM: Discussion about if the constitution needs to change to read that there will be a management team in place where it reads executive officer.

- There is no need to change at this stage – the executive office is a “team” as a temporary office.

The executive person for the purposes of the condition in the constitution is the 3-management team, till such time the board deems it is necessary.

*Move Truman | Seconded Ethan
Carried*

Meeting closed: 11.54am

Next meeting: 23rd March 2021, 11am

Venue: Gallagher Hockey Centre