



WAIKATO HOCKEY ASSOCIATION BOARD

Minutes

Date: Wednesday, 13 April 2022 **Time:** 11:00am **Venue:** GHC Boardroom

Present: Board members: Robyn Polley (President), Jenny Barkle, Ethan Hohneck, Hemi Webber (Chair), Bevan Sam, Jamie Miller and Heather Junge (WHCT).

WHA Management Team: Ned Sanders, Reiner Vellinga and Kris Anderson

Board Secretary: Shelley Bishop

Meeting opened: 11.03am

Introductions and welcome to Heather, Bevan and Jamie.

Board role overview

- Constitution – Please familiar with, as review was halted due to covid and government announcing new rules so this was paused.
 - Look to see what changes need to happen
 - Annual report 2021
 - Copies distributed.
 - Nothing to report.
 - Confidentiality – clarification around what is discussed at WHA Board. When goes into ‘committee’ then it is confidential. **Minutes are available online.**
 - Now operations are involved, Board wait for WHA to announce for operations items. More information shared now with no CEO.
 - WHA Trust role to discuss relevant information back to the WHCT and bring back to WHA Board what the Trust is doing. Heather to work between 2 groups and the sharing of information.
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Conflicts of interest declared.

- Ethan - New website The Hockey Club
 - Jenny – Xero provider
 - Polley – Sport Waikato
 - Heather – Husband works at Gallagher
 - Jamie – SD Chair
 - Bevan – JD Committee, Umpires Committee
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Ratification of minutes of last meeting (copy distributed)

The minutes from the previous meeting (23rd March 2022) are confirmed as a true and accurate record.

*Moved Polley | Seconded Jenny
– Carried*

No matters arising from previous minutes

Finances

Financial reports for period ending on 31 March 2022, accounts were circulated prior to the meeting. Hemi, Kris and Kirsten review and finalise prior. More information available for WHA Board Members on request.

Financial Year for WHA is 1 December – 30 November.

Proposed that the March accounts and Balance Sheet presented be accepted as a true and accurate record.

*Moved Jenny, Seconded Jamie
—Carried*

- Transition of financial accounts moved over to new signatures.
- Moving to change of reporting to be completed by next board meeting.
- Budget overall being revised by WHA Management Team.

WHA Management Team Report

- Report by the WHA Management Team (report circulated prior).

Overview by Kris. Weekly meetings continue between the three Management team.

Ryan has resigned (café manager), structure of the café has had a review and looking to change how this will run in future. Advertised internal and external. Interviews held yesterday. Café manager to be working in the café more on the weekends. Fixed term contract for now.

Umpire portion (0.25) has been relocated, Richard Baggs for Premier and Owen for Secondary School, Bevan Sam and Des Meads for mentoring.

Reiner also looking to have a portion of a role part HNZ / Umpire role.

Feasibility Study

The GHC Feasibility study (draft) is in now with the management team for revision. Feasibility study has not been tabled yet as in draft format still, which is looking promising. Management team to revise, the report will then go back to GLG, final will then be distributed to WHA Board (Target June meeting for discussion). WHCT will also be involved with discussions.

Moved that the invoice of the third payment for the draft feasibility report is paid to Global Leisure Group Limited.

*Hemi Moved | Jenny Seconded
Carried*

Incorporated Societies Act 2022

New act now out. Things to note:

- Till quarter 3, 2023 WHA can operate under the old act.
- Quarter 4, 2023 WHA must reregister under the new act.
- Upon registration WHA operate under the new act.
- Recommend a subcommittee reviews the new Act to create a timeline and propose changes required to constitution.
 - Next meeting arrange a sub-committee (Kris plus three others) to be created.
- Kris to circulate more information about the new Act with important dates.

Funding Resolution NZCT (\$60k)

- Hemi moves that the WHA board accepts the resolution for NZCT grant funding.

*Hemi Moved | Ethan Seconded
Carried*

Operations - Ned (in addition to tabled report)

Storm damage repair still in progress. Temporary fencing signed off. Fencing still to be signed off by the insurance company. TBA Friday 29th April or Week 1 Term 2 to try and get these installed.

Discussion around capturing information about team make up (including Adult 6 aside) I.e. Women in sport, Maori, New to sport, Rural. Across the board survey to be done.

Incident yesterday of Umpire abuse and spectator asked to leave premises. Ned is working with reports and will liaise with Polley to see if Sport Waikato is able to mediate any meetings if required.

- Reports received from varying parties. Spectator, Husband of the spectator, Sister of the person, Umpire.
- Scenario was escalated to WHA as would not leave.
- Process in place to review to ensure investigated properly.

Development - Reiner (in addition to tabled report)

Shane McLeod was booked to speak to coaches due to covid was cancelled. He has been re-booked for a community event in April. When back from Europe will look to run more sessions.

Health and Safety (report circulated, information only)

Board meeting schedule 11.00am:

- 25th May 2022
- 29th June 2022 (longer meeting likely to discuss feasibility)
- 27th July 2022
- 17th August 2022
- 28th September 2022

Meeting closed: 12.17pm