



WAIKATO HOCKEY ASSN BOARD MEETING

Date: Wednesday 5th February 2020 (includes rescheduled meeting from 12th and 19th December 2019)

Venue: GHC

Present: Truman Wee, Mike Ward, Stuart McIntyre, Jenny Barkle, Declan Wyndham-Smith (CEO and minute secretary),

Apologies: Robyn Polley, Suresh Chimanlal

Opened meeting at 12.00pm

Conflicts of Interest declared:

Jenny – helped with Xero account formatting for the Audit

Ratification of Minutes

The minutes from the previous meeting (27th November 2019) are confirmed as a true and accurate record.

The minutes are to be released for the website.

Truman/Jenny – Carried

1. CEOs Report

- CEO's report tabled. (points highlighted)
- Health and Safety update
- Strategic planning update
- Audit overview – almost at completion

Stu/Truman- Carried

AGM Date

The AGM was set of Sunday 29th March at 6pm

Jenny and Stu are up for re-election having served a 2 year period, both are keen to continue and are therefore nominated by the Board for re-election.

Finances

The Board discussed the end of year 2019 results and went through the Performance report, the Board will go on to discuss the overtime later in the meeting, but accepted the figures as they are reported as a true and accurate record. Also presented were the updated 2020 Finance Policies for WHA, which take into account some of the minor changes over the last couple of years i.e. moving to Xero from MYOB

Moved Truman / Mike—Carried

Simon Brill – Hockey NZ

Simon updated the Board on the progress around the implementation of the Performance Network, and Hockey NZ commitment to working with the Waikato Hockey Association for any activities happening within our area. Simon gave an overview of Mark Borgers new role as the Performance Network Coach based in Hamilton.

2. Upcoming for the next month

It was noted that the following focuses for the business over the next month were
Over the next month

- Reiner starts and Development Plan starts to take shape
- Date for AGM – set for 29th March at 6.00pm
- Continue with sponsorship and funding applications
- Complete first draft of new Strategic Plan

BOARD ONLY TIME

“The Board accepts and confirms that where overtime is both approved by the CEO and worked payment for such work shall be based at the same hourly rate as for regular time worked
Such overtime payments shall be instead of any bonus payment
Where historical overtime has been worked without either approval or recording then such payment shall be based on the genuine estimation of the CEO as to the amount of those hours
For fiscal prudence however all future overtime payments shall only be made on an pre-approved overtime basis”

Meeting closed at 1.30pm next meeting set for Wednesday 18th March 2020