

**CONSTITUTION OF  
WAIKATO HOCKEY ASSOCIATION INCORPORATED**

**1. NAME**

The name of the Association shall be “Waikato Hockey Association Incorporated”.

**2. INTERPRETATIONS**

“Affiliated Division” or “Division Committee” means a Division or Committee that has been granted affiliation to the Association in accordance with the Constitution of the Association.

“Association” means the “Waikato Hockey Association Incorporated”.

“Association Volunteers” means such persons appointed or elected to voluntary positions of responsibility of the Association.

“Board” means the “Board of Management” of the Association, i.e, the governing body.

“Body” means any Division, Club, School, Team or Committee.

“Elected Board Member” means a board member elected at an Annual General Meeting.

“Executive Officer” (EO) means such person appointed by the Board to manage all aspects of the Association’s activities.

“Finance Officer” means such person appointed by the EO to control and administer the funds of the Association including the preparation of the annual accounts.

“Financial Members” means members who pay fees, levies or subscriptions to the Association.

“Inaugural Board Members” means the board members appointed to the Board pursuant to clause 13(a)(i).

~~“Junior Hockey” means hockey competitions played by players in school year 7 (or equivalent) up to school year 13 (or equivalent).~~

“Junior Hockey” means hockey competitions played by players up to school year 13 (or equivalent). *(Amended by special resolution at the AGM held on 30 March 2014)*

~~“Mini Hockey” means hockey competitions played by players up to school year 6 (or equivalent).~~ *(Amended by special resolution at the AGM held on 30 March 2014)*

“Outgoing Executive Committee” means the Committee comprising the governing body of the Association which was in existence and operating prior to the adoption of this Constitution by the Association.

“RDM” means the Regional Development Manager appointed by the Board to manage all aspects of the Association’s hockey development and related activities.

“Secretariat” means such persons appointed by the EO to perform the secretarial and administrative functions of the Association.

“Senior Hockey” means hockey competitions other than Junior Hockey.

“Standing Orders” means, in respect of each Division, a rule or order governing the procedure of that Division.

“Trust Nominee” means the board member nominated by Waikato Hockey Charitable Trust to the Board.

### **3. REGISTERED OFFICE**

The registered office of the Association shall be in Hamilton at such place as the Board shall from time to time decide.

### **4. COLOURS**

The colours of the Association shall be yellow, black and red or such colours to be decided by the Board from time to time.

### **5. OBJECTS**

The objects of the Association are:

- (a) To promote, control, develop, foster and regulate all aspects of the game of hockey throughout the Association’s jurisdiction for all persons and to contribute towards the advancement of the game throughout New Zealand.
- (b) To provide and manage playing and other facilities for hockey.
- (c) To raise, borrow, invest and manage the monies and assets of the Association as best determined by the Board of the Association.
- (d) To employ and dismiss such professional or other services as may be expedient or necessary for the carrying out or execution of any of the objects of the Association.
- (e) To purchase, take upon lease, hire or otherwise acquire and hold, real and personal property, rights and privileges which the Association may think necessary or convenient to the attainment of any of these objects.
- (f) To always administer and implement the affairs of the Association in furtherance of the objects listed above.

### **6. MEMBERSHIP**

- (a) The membership shall consist of the Board Members of the Association, Life Members, Associate Members and all financial members of every Division as may from time to time be under the jurisdiction of the Association as approved

by Hockey New Zealand, affiliated to this Association in accordance with this Constitution.

- (b) Every member of an affiliated Body shall cease to be a member of the Association when such Body ceases to be affiliated. Any member of the Association may resign from membership thereof by giving notice in writing to the Secretariat of the Association.

## **7. LIFE MEMBERSHIP**

Any past or present member of the Association may be elected a life member of the Association. Life membership shall be awarded only for long and outstanding service to the Association or to the game and not for any monetary consideration. A nominee shall have been proposed by an Affiliated Division, and be elected at a general meeting of the Association by a minimum of 75% of the vote cast. Life members shall be entitled to all the privileges of ordinary membership of the Association, but shall not be liable to pay an annual subscription. The Association shall provide each life member with a badge.

## **8. ASSOCIATE MEMBERSHIP**

- (a) Persons not covered by clause 6 may apply to join the Association as Associate Members on payment of a subscription which shall be set from time to time by the Board. Associate Members shall be entitled to all the privileges of ordinary membership of the Association.
- (b) Association Volunteers are deemed to be Associate Members and shall be entitled to all the privileges of ordinary membership of the Association.

## **9. AFFILIATION**

- (a) The Association shall be affiliated to Hockey New Zealand and shall adopt the rules of Hockey as approved from time to time by that body.
- (b) An annual affiliation fee (to be set by the Division, and ratified by the Board, from time to time) for each Division shall be payable to the Association at a date to be set by the Board.
  - (i) Any new Body desiring affiliation to the Association must apply in writing to the Board.
  - (ii) Such Body shall submit to the Board the name of its secretary, a copy of its rules, the number of its members and its proposed colours. The exclusive right to play in such colours shall be decided by priority of registration and the absence of similarity to other Body's colours. Once registered, no alteration to the uniforms shall be made without prior approval of the appropriate Executive Committee.
- (c) No Body shall be affiliated unless abiding by the rules authorised by Hockey New Zealand.
- (d) No Body affiliated to the Association shall be allowed to play in a competition under the control of any body not affiliated with the Association, without the permission of the Board.

- (e) No affiliated Body shall be permitted to take gate money for any activity in which it is engaged without the sanction of the Board.
- (f) Each Body shall be furnished on application, or on request, with a copy of the Constitution, Standing Orders, bylaws of the Association and shall with its members, be deemed to know all the content thereof and shall with its members, be bound by it, and accept and enforce the Association's decisions.

## **10. STRUCTURE**

- (a) ~~The Association's affairs shall be managed by a Board through the EO and separate Senior, Junior, Mini and Umpires Divisions each of which shall administer its own area of responsibility as per Standing Orders through elected committees.~~

The Association's affairs shall be managed by a Board through the EO and separate Senior, Junior and Umpires Divisions each of which shall administer its own area of responsibility as per Standing Orders through elected committees. *(Amended by special resolution at the AGM held on 30 March 2014)*

- (b) Each Division shall be established and its operations conducted in accordance with the Constitution and any Standing Orders but shall be free to make its own bylaws with the approval of the Board.
- (c) Paid staff may be employed by the EO and they will be responsible to the EO for their designated duties.

## **11. BOARD MEMBERS**

- (a) The Board of the Association shall consist of:
  - (i) The President
  - (ii) Up to six (6) Board Members
- (b) The President and no more than three (3) Board members shall be elected at the Annual General Meeting of the Association.
- (c) The Trust Nominee. For the purposes of this Constitution, the Trust Nominee shall be deemed to be an Elected Board Member.
- (d) Two (2) Board members shall be selected and appointed by the Board from time to time.

## **12. OTHER ELECTED POSITIONS**

At each Annual General Meeting of the Association, the following, who shall not hold office in the Association, shall be elected:

- (a) Solicitor

- (b) Auditor

### **13. APPOINTMENT AND TERM OF OFFICE**

#### **(a) Inaugural Board Members**

The Inaugural Board Members of the Association shall comprise the President of the time being of the Waikato Hockey Association, the Trust Nominee and three (3) persons appointed by the Outgoing Executive Committee (as defined in clause 2 of this Constitution). The Inaugural Board Members may from time to time select and appoint two (2) Board members at their discretion to make the total Inaugural Board members up to seven (7).

#### **(b) Term of the office for the Inaugural Board Members**

Unless a Board Member is removed by the Board or a Board Member vacates the position under clause 13(d), a Board Member shall hold office until the close of the Annual General Meeting in the 2010 year, after which they will be eligible for re-appointment.

#### **(c) Term of Board Members**

(i) After the AGM in the 2010 year, two (2) Elected Board Members shall have an initial one (1) year term and the remaining two (2) Elected Board Members shall have an initial two (2) year term. Neither the Board Members appointed by the Board pursuant to clause 11(d) nor the Trust Nominee shall be subject to the preceding requirements to retire after a specified term. The Board shall decide the term of each Elected Board Member. Elected Board Members (including Inaugural Board Members) may be eligible for re-election after their retirement but may not serve for more than six (6) consecutive years.

(ii) The two (2) Board Members appointed by the Board shall hold office for a term of up to three (3) years but may be removed by the Elected Board Members at any time.

#### **(d) Vacancy**

The position of any Board Member will become vacant if that Board Member:

- (i) Becomes bankrupt; or
- (ii) Is convicted of any offence punishable by imprisonment for a term of two year (2) years or more; or
- (iii) Is convicted of any offence punishable by imprisonment for a term of less than two (2) years and is sentenced to imprisonment for that offence; or
- (iv) Becomes the subject of a property order made under section 30 or section 31 of the Protection of Personal and Property Rights Act 1988; or

- (v) Becomes mentally incapable as defined in section 94 of the Protection of Personal and Property Rights Act 1988; or
  - (vi) Resigns his/her office by notice in writing to the Association; or
  - (vii) Is absent without leave from three (3) consecutive meetings of the Board; or
  - (viii) Is dismissed as a result of not acting in the best interests of the Board as per the Protocol for Board Members; or
  - (ix) Dies; or
  - (x) Is a person who is prohibited from being a director or promoter of or being concerned or taking part in the management of a company under sections 382, 383 or 385 of the Companies Act 1993.
- (e) When the position of any Elected Board Member is not filled at an Annual General Meeting and at any time a position becomes vacant pursuant to clause 13(b), the vacancy shall be filled as soon as practicable by appointment by the Board.
  - (f) Every person so appointed to fill such a vacancy will do so only until the next Annual General Meeting.

#### **14. APPOINTED BOARD MEMBERS**

- (a) The Board shall have the power to appoint up to two (2) eligible persons to the Board at its discretion to make the total Board Members up to seven (7) (including the President). Such eligible persons so appointed shall hold office for a term of up to three (3) years, after which they will be eligible for re-appointment subject to the conditions for Elected Board Members in clause 13(c)(i).
- (b) At any time the Board may appoint to the Board persons with specific skills, knowledge and/or expertise to assist with specific projects for specific periods at the Board's discretion. Such persons shall have no voting rights and will stand down at the end of their appointed periods.

#### **15. DUTIES OF PRESIDENT**

The President shall:

- (a) Act as Chairperson at all Annual General Meetings and Special General Meetings of the Association.
- (b) Have speaking, voting and agenda rights at meetings of the Board.
- (c) At all times carry out the functions and duties normally pertaining to this office.

## **16. DUTIES OF CHAIRPERSON OF THE BOARD**

The Chairperson shall:

- (a) Chair all meetings of the Board.
- (b) Be responsible for the functions, responsibilities and duties of the Board.
- (c) Be an ex officio member of all Division Committees.

## **17. THE BOARD**

- (a) The affairs of the Association shall be governed and managed by the Board through the EO. The Board shall consist of the President and up to six (6) Board Members. One of the Board members shall be elected Chairperson at the first Board Meeting, following the Annual General Meeting. The EO may speak and express opinions and put agenda items at Board Meetings but have no voting rights at Board meetings.
- (b) The members of the Board elected shall be persons who have the management skills, experience, and professional judgement necessary for the prudent governance of the Association's affairs and the achievement of its objectives.
- (c) Candidates for President and Board members must be nominated and seconded by any Life Member or Associate Member or Financial Members of the Association (who shall have attained the age of 18 years) and shall be in writing and in the hands of the Secretariat no later than 14 days prior to the Annual General Meeting.
- (d) In the event of insufficient or no nominations being received for any of the positions available, nominations may be called for at the Annual General Meeting. Failure to fill all positions referred to in clause 17(a) shall not annul the elections of the Board and any places not filled may be filled subsequently by the Board under clause 13(c).

## **18. POWERS AND DUTIES OF THE BOARD**

The powers and duties of the Board shall be to:

- (a) Govern and manage through the EO the affairs of the Association in accordance with the aims, objects and rules.
- (b) Establish policies of the Association for implementation by the EO.
- (c) Delegate management responsibilities and duties to the EO, including management and control of the finances of the Association, on such terms and conditions as the Board deems necessary.
- (d) Employ, supervise, suspend or remove the EO or RDM or both and determine the management responsibilities, duties and salary of each position.
- (e) Delegate to the EO the power to employ, supervise, suspend or remove other paid staff.

- (f) Admit Bodies to the Association for affiliation. Likewise, suspend or expel any Body or member of the Association.
- (g) Constitute a Court of Appeal.
- (h) Receive recommendations from the Division and members through the EO and to act on those recommendations in such manner as the Board sees fit.
- (i) In addition to the powers and authorities expressly conferred on it by the Constitution, the Board may exercise all such powers and do all such acts and things as may be exercised and done by the Association except those that may be exercised or done by the Association only in a General Meeting.

## **19. POWERS AND DUTIES OF EXECUTIVE OFFICER**

The EO, appointed under clause 18(d), will be responsible to the Board. The powers and duties of the EO will be determined from time to time by the Board at its discretion.

## **20. CASES OF EMERGENCY**

Matters requiring urgent attention shall be decided by an Emergency Committee comprising no fewer than three (3) Board Members. Any decisions made shall be ratified by the Board at its next meeting.

## **21. DIVISION COMMITTEES**

- (a) The Division Committees are as follows:
  - (i) The Senior Division Committee is to consist of a minimum of five (5) people and a maximum of ten (10) people, elected at the Annual General Meeting of the Senior Division where every affiliated Body has a right to vote. One person shall be elected Chairperson, one as Secretary and another as Treasurer. The Senior Division shall administer all Senior Hockey. Until such time as Annual General Meeting of the Senior Division is held, the inaugural Senior Division Committee shall comprise members of Senior Management Board which was in existence and operating prior to the adoption of this Constitution.
  - (ii) The Junior Division Committee is to consist of a minimum of five (5) people and a maximum of ten (10) people, elected at the Annual General Meeting of the Junior Division where every affiliated Primary, Intermediate and Secondary School (including affiliated clubs) has a right to vote. One person shall be elected Chairperson, one as Secretary and another as Treasurer. The Junior Division Committee shall administer all Junior Hockey. Until such time as the Annual General Meeting of the Junior Division is held, the inaugural Junior Division Committee shall comprise members of Junior Management Board which was in existence and operating prior to the adoption of this Constitution. *(Amended by special resolution at the March 2014 AGM)*

- (iii) ~~The Mini Division Committee is to consist of a minimum of five (5) people and a maximum of ten (10) people, elected at the Annual General Meeting of the Mini Division where every affiliated Primary School (including affiliated clubs) has a right to vote. One person shall be elected Chairperson, one as Secretary and another as Treasurer. The Mini Division Committee shall administer all Mini Hockey. Until such time as the Annual General Meeting of the Mini Division is held, the inaugural Mini Division Committee shall comprise members of Mini Board which was in existence and operating prior to the adoption of this Constitution. (Amended by special resolution at the AGM held on 30 March 2014)~~
- (iii) The Umpires Division Committee is to consist of a minimum of 5 people and a maximum of 10 people elected at the Annual General Meeting of the Umpires Division where each registered member has a right to vote. One person shall be elected Chairperson, one as Secretary and another as Treasurer. The Umpires Division Committee shall administer all umpire associated matters within the Association. Until such time as the Annual General Meeting of the Umpires Division is held, the inaugural Umpires Division Committee shall comprise members of Umpires Board which was in existence and operating prior to the adoption of this Constitution.
- (b) Additional Division Committee members may be co-opted on to any of the Division Committees for the specific purposes. Voting rights shall be determined by the Division Committees at the time of co-opting.
- (c) The powers and responsibilities of each of the Division Committees shall be those laid down in Standing Orders of the respective Divisions.

## **22. FINANCE**

- (a) The Financial Year of the Association shall end on 30<sup>th</sup> November in each year.
- (b) All monies received by the Association shall be paid to the credit of the Association at a registered bank chosen by the Board. All accounts shall be paid after being passed for payment by the Board. Signatories to the Bank Account shall be any two of the Finance Officer, a person nominated by the Board or the EO.
- (c) The Board, through the EO, shall ensure proper books of accounts of the Association are kept. The books of the Association shall be audited annually. The Auditor shall not hold any office in the Association.
- (d) Any surplus funds of the Association may be placed on interest bearing deposit in the name of the Association with any registered bank or the like institution as decided by the Board.
- (e) The Board, through the EO, shall set any fees and shall have the power to levy upon each affiliated Division and its members such annual sum towards the funds of the Association as it sees fit and/or towards payment of any levies imposed from time to time by Hockey New Zealand in accordance with the rules of that body.

- (f) Fees and levies shall be payable by the dates as decided by the EO and advised to members. The EO shall be empowered to offer incentive payment schemes or impose penalties for late payment of fees and levies.
- (g) The Association may borrow money only in accordance with the resolution of a General Meeting of the Association.
- (h) The Association shall reimburse any authorised expenditure incurred and shall permit reasonable remuneration for services rendered but shall prohibit private pecuniary gain while operating.

## **23. MEETINGS**

### **(a) Board Meetings**

- (i) The Board shall meet at least ten (10) times annually. The quorum shall be a majority of Board Members.
- (ii) Any Board member who is absent from three (3) consecutive regular meetings without leave granted by the Board shall forfeit her/his seat on the Board.

### **(b) Association's Annual General Meetings**

- (i) The Annual General Meeting of the Association shall be held during the months of February or March in each year on a date and at a time and venue to be determined by the Board.
- (ii) The quorum shall consist of representatives of at least ~~three (3)~~ two (2) Divisions. *(Amended by special resolution at the AGM held on 30 March 2014)*
- (iii) Written notice of the meeting and of its date, time and venue shall be sent to last known addresses of the Secretaries of all affiliated Clubs, Schools and Divisions, Life Members, Board Members, Chairperson of each Division, and Associate Members at least 28 days before the date of the meeting.
- (iv) Notices of motion (remits) and any items of General Business and nominations of the Board Members [clause 11(a)] must be received by the Secretariat at least 14 days before the date of the meeting. However, nominations for Board Members shall be accepted at the meeting only where an insufficient number of written nominations have been received prior to the meeting.
- (v) The business of the Annual General Meeting shall include:
  - (i) Presentation of the Annual Report on the affairs of the Association.
  - (ii) Presentation of the Financial Statements of the Association for the year ending 30 November duly signed by the appointed auditor.

- (iii) Election of Board Members, Auditor and Solicitor.
  - (iv) Confirmation of the EO as the Secretary of the Association for the purposes of the Liquor Licensing Regulations.
  - (v) Any amendments to the Constitution.
  - (vi) Items of General Business duly notified in accordance with clause 23 (b) (iv).
  - (vii) Confirmation of the minutes of the last Annual General Meeting.
- (vi) An agenda clearly setting out the business to be conducted (including all remits) at the meeting together with a copy of the annual report and duly audited financial statements to be submitted to the meeting, shall be sent to the last known addresses of secretaries of all affiliated Divisions, Clubs, Body Schools, Life Members, Board Members, Chairperson of the Divisions and Associate Members, no later than seven days before the date of the meeting.
- (vii) The accidental omission to give notice of meeting to, or the non-receipt of a notice by any member entitled to receive notice, shall not invalidate the proceedings of any General Meeting.
- (c) **Special General Meetings**
- (i) The Board may, at any time, call a Special General Meeting.
  - (ii) At the written request of any affiliated Division of the Association, the Secretariat shall call a Special General Meeting of the Association.
  - (iii) The preceding provisions for convening and holding an Annual General Meeting shall apply to Special General Meetings except that:
    - (i) The various time periods and limits provided shall be shortened, but not dispensed with, as the Board shall think necessary in order that the business be best and most fairly dealt with, but with consideration for any special need for urgency.
    - (ii) The only business able to be considered at a Special General Meeting shall be that for which the meeting was requested, being that notified to members in the notice of meeting prior to the meeting.
- (d) **Right of Attendance at Meetings**
- (i) Each meeting of the Board and of Division Committees shall be open to all members of the Association to attend, provided, however, that the Board or Division Committees may resolve to exclude non-Board Members or non-Division Committee Members from any part of any meeting.

- (ii) Minutes of Board and Division committees shall be available to all members of the Association at the discretion of the Board or each Division's Committee.

## **24. VOTING**

### **(a) Board and Division Meetings**

- (i) Each eligible member of the Board shall be entitled to one (1) vote at Board Meetings.
- (ii) Each member of an Division Committee shall be entitled to one (1) vote at his/her respective Division Meetings.
- (iii) At all meetings of the Board and Division Committees the vote of the majority shall rule.
- (iv) Voting on any questions shall be by ballot if desired by any member present and entitled to vote.

### **(b) Annual or Special General Meetings of Waikato Hockey Association**

- (i) The Chairperson shall have a deliberative and casting vote.
- (ii) All Divisions shall each have one vote for affiliation plus one vote for each \$10,000 or part thereof paid to Waikato Hockey Association for fees on behalf of their members, in the season ended in the preceding financial year. Each Division shall exercise its voting powers through its named delegates.
- (iii) A Division may name any number of delegates up to the number of votes it is entitled to exercise.
- (iv) The Secretariat must be notified of the names of all delegates prior to the commencement of a General Meeting, such notification must be in writing and signed by the secretary of the Division concerned.
- (v) If any irregularity due to innocent oversight, error or omission shall occur in the convening or holding of any meeting of the Association, or in any election or other proceeding at or ancillary to any such meeting the following provisions shall apply:
  - (i) If the irregularity is not brought to the attention of the Chairperson during the meeting then the meeting shall be of the same force and validity as if the irregularity had not occurred.
  - (ii) If the irregularity is brought to the attention of the Chairperson during the meeting then the meeting shall decide upon the effect of the irregularity and a suitable course of action in respect of it. Any such decision shall be valid, binding and final.

(c) **Annual General Meetings of Divisions**

- (i) Each Division shall hold an Annual General Meeting giving at least 21 days written notice of the date, time and place of the meeting.
- (ii) Each Division shall follow the procedural rules of the Association Annual General Meeting/Special General Meeting.
- (iii) Voting at each Division Annual General Meeting shall be
  - (i) Senior Division. Each affiliated Body shall have one (1) vote for affiliation and one (1) vote for every two (2) Senior Teams paying full fees to a maximum of six (6) votes.
  - (ii) Junior Division. Each School (or affiliated club) shall have one (1) vote for affiliation and one (1) vote for every two (2) school (or club) teams to a maximum of six (6) votes.
  - ~~(iii) Mini Division. Each School (or affiliated club) shall have one (1) vote for affiliation and one (1) vote for every two (2) School teams to a maximum of six (6) votes. (Amended by special resolution at the AGMs held on 25 February 2010 and 30 March 2014)~~
  - (iii) Umpires Division. Each registered member of the Umpires Division shall have one (1) vote.

**25. ALTERATION OF CONSTITUTION**

- (a) The constitution of this Association may not be altered, added to or rescinded except by the consent of representatives of 75% of the total number of eligible votes present at the General Meeting of the Association.
- (b) No General Meeting of the Association shall consider any motion to alter, add to or rescind these rules unless written notice of the motion from a member has been given to the Secretariat of the Association at least fourteen (14) days before the date of the meeting, and that motion has been included in the agenda of business to be conducted at the meeting posted by the Secretariat of the Association in accordance with clause 23(b)(vi) above.
- (c) No amendment to the Constitution can alter Clause 22(h) relating to the prohibition of private pecuniary gain, or can result in any infringement of the Rules of the Hockey New Zealand.

**26. STANDING ORDERS, BYLAWS AND DECISIONS BINDING**

- (a) The Association shall comply with all rules lawfully made on behalf of Hockey New Zealand. Official decisions, Standing Orders, bylaws of the Association, decisions of the Board, EO and/or Annual or Special General Meetings, shall be binding on all affiliated members.
- (b) The Standing Orders of each Division may not be altered, added to or rescinded except by the consent of 75% of the total number of eligible votes present at a General Meeting of the relevant Division.

## **27. INDEMNITY**

All Board Members and employees and servants of the Association shall be indemnified by the Association against all losses and expenses incurred in or about the discharge of their duties, except such as happens to be by their own wilful act, neglect or default. No such Board Member, employee or servant shall be responsible for any act, neglect or default of any other Board Member, employee or servant or for loss caused through or by the insufficiency of value of, or title to, any property or security acquired or taken on behalf of the Association, or by the bankruptcy or any tortuous act of any other person, or by anything done in the execution of her/his duties or her/his office, or in relation thereto, or otherwise than her/his own wilful act, neglect or default.

## **28. DISCIPLINE**

In the case of serious misconduct or infringement by Members, Clubs, Schools, Officials or Divisions, of the Constitution or any of the Standing Orders or bylaws of the Association, the Member, Club, School, Official or Division shall be liable to suspension or expulsion from the Association on such terms as may be determined by the Board. Any appellant wishing to exercise a Right of Appeal is bound to adhere to the procedure of Right of Appeal in the rules or constitution of Hockey New Zealand Rules with which this Association must comply. The Association shall furnish a report to Hockey New Zealand within fourteen (14) days of the suspension or expulsion.

## **29. COMMON SEAL**

- (a) The Association shall have a Common Seal which shall be held for the Association by the Secretariat. The Common Seal shall be affixed to a document only in accordance with a resolution of the Board and in the presence of the Chairperson and any other member of the Board.
- (b) The Secretariat shall maintain a register recording the details of each occasion on which the common seal has been affixed to a document.

## **30. DISSOLUTION**

The affairs of the Association may be wound up on the resolution of 75% of the total number of eligible votes recorded at a Special General Meeting called for the purpose, provided that a second Special General Meeting is held at least 30 days after the first meeting to pass a resolution by simple majority confirming the earlier decision to wind up the Association. Upon winding up the Association all facilities shall revert to the Waikato Hockey Charitable Trust for continued use by the community. All surplus assets remaining after payment of all costs, debts and liabilities shall be paid to Hockey New Zealand to be held in trust pending the reforming of the Association. After a period of 10 years, Hockey New Zealand may use the funds at its discretion.

**THIS CONSTITUTION ALONG WITH ANY STANDING ORDERS AND BY LAWS SHALL BE THE CONSTITUTION OF WAIKATO HOCKEY ASSOCIATION INCORPORATED.**

The undersigned members of the Waikato Hockey Association confirm that these are the rules of the Waikato Hockey Association approved and adopted at a Special General

Meeting of the Association held on 21 May 2009 and these rules are to take effect on 23 July 2009.

President: \_\_\_\_\_ Date 21 May 2009

Vice President: \_\_\_\_\_ Date 21 May 2009

Board Member: \_\_\_\_\_ Date 21 May 2009