



WAIKATO HOCKEY ASSN BOARD MEETING

Date: Wednesday 22 June 2016 7.30am

Venue: GHC

Present: Truman Wee, Stuart McIntyre, Robyn Polley, Declan Wyndham-Smith (CEO), Denise Hill (minute secretary)

Apologies: Mike Ward

Opened meeting at 7.38am

Conflicts of Interest declared:

Truman – Midlands's solicitor

Ratification of Minutes

The minutes from the previous meeting are a true and accurate record

The minutes are to be released for the website.

Truman/ Stuart– Carried

Matters Arising

- Co-option of Board Members: A prospective Board member will meet with Declan, Robyn and Truman later today. Stuart will approach a possible candidate with marketing expertise.
- Finance and Risk Management Committee: Terms of Reference still to be circulated to Board Members.
- Extended Development Committee: Formation to proceed at the appropriate time of the season.

General Business

Truman moved *That Suresh Chimanlal be co-opted to the Waikato Hockey Board for a term ending at the AGM 2018.*

Truman/Robyn - Carried

CEOs Report

CEO's report tabled.

Points highlighted

- Infrastructure – There are 3 major projects in the pipeline (listed in priority).
 1. Turf 1 upgrade and replacement
 2. Pavilion extension adding showers / changing rooms
 3. Water 2 lights upgradeThe Trust are currently obtaining plans and quotes
- Staff Changes. New staff structure tabled –
 1. Stuart Pitu – Development Manager players
 2. Sam Brown – Development Manager clubs and volunteers
 3. Kelc McKenzie – administrator
- Board Member recruitment. There was discussion on what skills would be needed from potential Board members. It was established that Marketing and Finance would be beneficial. Robyn will discuss with some potentials members.
- The new APP has been launched

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- Sponsorship / Fundraising Position proposal presented by Declan. Truman moved acceptance of the proposal and tasked Declan to see to fill the position
Truman / Mike – Carried
- Extended Development Committee Proposal. It was proposed to form this committee with volunteers with the right skills, including both Midlands and Waikato in the mix. This will ensure that programs are complimentary. Truman agreed to be the representative Board member on the committee.
- Change in financial reporting. It is now a statutory responsibility that NPOs are required to report non-financial statistics in financial reports. BDO have been guiding us through the process.

Finances

Proposed that accounts tabled are a true and accurate record.

Moved Truman / Stuart—Carried

Accounts requiring approval

- \$4876.50 F/- St Pauls
Approved for payment *Truman / Robyn – Carried*

Health & Safety – Nothing to report.

Infrastructure – WHA Charitable Trust have 3 major projects underway, Lights upgrade, Turf replacement & Pavilion extension.

Representative – Waikato & Midlands U18 teams selected

Events – National Indian Tournament hosted at GHC and was a huge success with many compliments about our facilities.

- WHA to host a fundraising event in July to support local Blackstick Nick Woods heading to the Olympics

Sponsorship/Fundraising – The contract for the recently employed Sponsorship & Fundraising Manager tabled.

HNZ Competition Review and Facilities Strategy – received from HNZ for feedback by 23 June (to be presented to HNZ Board meeting 24 June.) Midlands Hockey Inc. have requested a letter of support to retain Midlands as a regional body. The review was discussed and Board members were requested to forward their opinions to Truman by the end of the day and a summary of position will be submitted to HNZ.

Meeting closed at 9.09am. Next meeting 27 July 2016

Approved minutes



*Chairperson, President
27/7/16*