



## WAIKATO HOCKEY ASSN BOARD MEETING

**Date: Wednesday 18 June 2014 7.30am**

**Venue: GHC**

**Present:** Owen Embling (Chair), Truman Wee, Mike Ward, Nick Pirihi, Trish McBride  
Declan Wyndham-Smith (CEO), Denise Hill (minute secretary)

**Apologies:** Doug Sommerville

**Opened meeting at 7.45am**

### **Conflicts of Interest declared:**

Owen/Mike – Charitable Trust  
Truman – Solicitor for Midlands Hockey

### **Ratification of Minutes**

*The minutes from the previous meeting are a true and accurate record  
The minutes are to be released for the website.*

*Owen /Truman– Carried*

### **Matters Arising**

Owen met with Michelle (Midlands) and has arranged to meet 2 monthly. Midlands minutes and finances are now being circulated regularly.  
MAGS group still to be reformed. Michelle has agreed to drive the establishment of the MAGS group.

### **Finances**

Coaching income is slightly down to budget but will be back on track with new programs implemented later in the year.

Approved payment \$3976 F/- St Pauls & Kukri \$5,800

Proposed that accounts tabled are a true and accurate record.

***Moved Owen/Truman--Carried***

### **CEOs Report**

CEO's report tabled.

Points highlighted

- Competitions Declan has advised Midlands that Waikato is open to discussion re Intercity as long as the competition meets WHA's objectives regarding their club competition.  
The club competition is proceeding very well and is competitive with several teams on the same points. The challenge shield has been received very well and is sought after. The adult 6 aside has a Bye in the social grade and Richard Petherick is running a coaching session with the BYE team.  
The secondary competition has been disrupted due to the measles epidemic. WHA sought advice from the DHB and have undertaken their recommendations. They advised using the Fraser High School turf would not be detrimental.
- Infrastructure The garden at the entrance of the complex is nearly completed.
- Wi-Fi has been installed where users receive a voucher that gives them the password for Free Wi-Fi.
- Café has many fridges and storage outside the locked area and it is susceptible to theft. Permission was sought to build a wall around the area. The Board agreed to the estimated amount of \$3500. Declan to organise.
- Health & Safety A child was injured during mini competition when he was jumping from a light pole and caught his head on one of the brackets used to house light

switches. WHA have painted the brackets with flouro paint as a preventative measure.

- Extended Development ED plan is progressing as is an equivalent umpire dev plan.
- Umpire Position description was circulated. This included employing a person for 7-8 hours weekly. Declan suggested possibly joining 2 current part time jobs together with this to form 1 FTE. The Board felt they needed different skills so Declan is to adapt draft position description to fit the hours.
- Facilities Management Plan Denise has prepared a Facilities Management Plan for the staff as part of the Wintec professional development.
- Friends of Waikato 12 plaques ordered including instructions on how you can purchase

•  
**General Business**

Trish shared her concern regarding an item mentioned in the Midlands Hockey Minutes and the possible implications to WHA. Could this mean that Midlands intends seeking more financial input from the 5 associations?

Action required

- Declan was to have discussions with Hockey NZ with regards to the long-term strategic focus of community hockey and the regional model. An ongoing focus of the board will be on the financial role of associations in the regional model as well as applications for trust and gaming funding, sponsorship and fundraising campaigns and supporters club donations.
- Owen and Michelle were to push ahead with a MA G group meeting.
- Extended development committee to meet and report back prior to next meeting.

Meeting closed 9.13am

Next meeting 7.30am Monday 21<sup>st</sup> July 2014. – Changed to Tuesday 22 July 2014



Owen Embling  
Chairman Waikato Hockey.