



## WAIKATO HOCKEY ASSN BOARD MEETING

**Date:** Friday 7 Sept at 7.30am

**Venue:** GHC

**Present:** Owen Embling (Chair), Truman Wee, Declan Wyndham-Smith (CEO), Mike Ward, Trish McBride  
Denise Hill (minute secretary)

**Apologies:** Gregg Brown,

**Opened meeting at 7.00am**

**Conflicts of Interest declared:**

Declan – Midlands CEO  
Truman- Midlands constitution  
Truman – Club coach  
Owen/Mike – Charitable Trust

**Ratification of Minutes**

*The minutes from the previous meeting are a true and accurate record  
The minutes are to be released for the website.*

*Truman/Mike– Carried*

**Matters Arising**

- MYOB – consultants have been in. Timeframe for implementation Feb/March changeover. Plus package most suitable and will be accessible to Board members. Can be worked off the back of the Midlands Hockey licence. Finance Officers computer hardware may need to be upgraded .The intention is to move the Trust to MYOB in July, Oct/Nov input 2014 budget, Payroll input Feb 2014.Timeline based on auditors suggestions.
- Waikato Maniapoto Relationship – Declan is assisting them with the preparation of a Strategic Plan and improving their capability. They are working on gaining full accessibility to the Total Immersion School in Waikato. The intension is to dedicate a tab on our website to this group.

**Finances**

Audit completed, accounts due to be rolled. Full audit report expected this Friday.

**Midlands Constitutional Review**

Truman to draft a change to the draft constitutional .

**CEOs Report**

- Liquor Licence – still working with liquor licensing. HCC visited and accessed the conditions required for the new licence. We will be required to have mobile signs that indicate where liquor can be consuming.
- Canteen – Cyrano contracted for 12 months. He will have fortnightly meetings with the Hockey Manager who is working with him to improve performance.
- Caretaker – interviewing prospective employee today
- Draws role- Russ Brennan contracted to do the draws for all the divisions using his draw package. Divisions are to set policies that he will work by.
- Communication Role- Cherie McCleery contracted 5 hours per week. As she is in the office as Midlands EO she is already in the loop therefore more efficient to improve stakeholder communication.

- Intercity – A strategic decision was made to withdraw from the Intercity competition to strengthen our local club competition. An intercity meeting was held and the suggestion was mooted that 1. Counties/TV 2. Waikato. 3. BOP/Tauranga compete in their own competitions for a first round and then a 6 week window be used to play and Intercity comp with qualifying teams. Teams would then return to their own assn competition. Waikato suggested that the IC comp be rep based. The meeting attendees agreed but upon return to their local assns changed their stance. The new proposal is that the top 2 teams from these 3 areas enter the IC comp.  
Senior Division has altered their bylaws to restrict Premier teams having more than 4 NHL players to spread the talent.  
The Board reiterated their wish to ensure that all of our club players are available for our local competition to strengthen clubs in Waikato.. Therefore only Intercity competition they would be prepared to endorse would be a rep based comp played on Sundays.
- Rotorua Aces – request received to play in our local competition. Acceptance would not add value to what we are trying to achieve.- Proposal declined.
- Go Hockey Sponsorship proposal – tabled and discussed. Declan to investigate further sponsorship opportunities and our established relationships.
- Pavilion extension update – the foundations are going in, building permit is through. Existing sewer line is an issue.
- Waikato Sports Awards – Congratulations to Denise Hill who was awarded Sports Administrator of the Year at the Waikato Sports Awards.
- WHA AGM – 24<sup>th</sup> March 2013. Owen to communicate with Board members and advise Boards intentions so that Division can be informed.

#### **General Business**

- Pavilion extension update – the foundations are going in, building permit is through. Existing sewer line is an issue.
- Waikato Sports Awards – Congratulations to Denise Hill who was awarded Sports Administrator of the Year at the Waikato Sports Awards.
- WHA AGM – 24<sup>th</sup> March 2013. Owen to communicate with Board members and advise Boards intentions so that Division can be informed.
- Review of Strategic Plan meeting scheduled Monday 25<sup>th</sup> March 6pm

Meeting closed 9.45am

Next meeting TBA after AGM