



WAIKATO HOCKEY ASSN BOARD MEETING

Date: Wednesday 7 September 2016 7.30am

Venue: GHC

Present: Truman Wee, Mike Ward, Robyn Polley, Declan Wyndham-Smith (CEO and minute secretary)

Apologies: Stuart McIntyre, Suresh Chiminlal

Opened meeting at 7.30am

Conflicts of Interest declared:

Truman – Midlands's solicitor
Mike – Trust Chair

Ratification of Minutes

The minutes from the previous meeting are a true and accurate record

The minutes are to be released for the website.

Truman/ Mike– Carried

Matters Arising

Discussion was held about Jenny Barkle and reviewing her CV, it was resolved that she be co-opted as a Board Member until the AGM in March 2018 due to her accounting skills and fit for the Board.

Truman/ Mike– Carried

1. CEOs Report

CEO's report tabled. (points highlighted)

- Hosting of Chris Arthur Girls Secondary School tournament went well
- Café still running at small surplus, although sales (and expenses) are below budget, continues to be a difficult part of the business to get right
- Midlands NHL games were moved from Hamilton to Taupo to save on travel times
- Intercity Finals day held in Tauranga, in the Men's Competition the winners were Old Boys who beat Suburbs in the final, all 4 men's semi-finalists were from Waikato. Thames Valley again won the women's competition.
- Finals Days were held for Club and all Secondary school grades. Declan is keen for a big improvement in these events with this being a focus of the new Competition Manager role.
- The Board noted their congratulations to all the local Secondary School teams that achieved well at Tournaments especially St Paul's who won Rankin Cup and Girls High who won Marie Fry tournament.

Truman/Mike- Carried

Finances

Proposed that accounts tabled are a true and accurate record.

Moved Truman / Robyn—Carried

Accounts requiring approval

- \$5,378.10 F/- St Pauls

Approved for payment *Truman / Mike – Carried*

Resolutions for funding applications to Lion Foundation, NZCT, Trust Waikato and Pub Charities were signed, all for general administration costs for WHA.

Health & Safety – No health and Safety meeting this month, but confirmation of Health and Safety training undertaken for all people at Collier wanting to Video games. Also for that tournament a ruling was made that only 2 people (1 from each team playing) could be in the tower at any one time.

Infrastructure – Project involving replacement of Turf 1, lights on turf 2 and additional changing rooms were again discussed. Funding has been received from Trust Waikato and Wel Energy, plus the Council have confirmed their 1/3 funding of the turf replacement. Funding applications are in for Lion Foundation, NZCT and Grassroots, all awaiting responses.

Staffing – Declan confirmed that the Administration changes in the office are taking place with Denise leaving. Kelc's administration role has been changed to remove the draws and results from her role and add in the facilities and rep manager's functions into the role. We have signed off a new employment contract with her. The new competitions Manager role is being shortlisted and interviews will take place shortly.

2. Upcoming for the next month

It was noted that the following focuses for the business over the next month were

- **Collier Trophy** – the hosting of the tournament and all the work that involves prior to and during the tournament
- **Summer Hockey**- starting shortly with Monday, Tuesday, Thursday and Sunday competitions were well subscribed, but hoping to get a prem completion underway on a Friday evening
- **Academy Summer Block** – registrations coming in for summer academy which also gets underway shortly

3. Strategic Initiatives

From a Board perspective we are looking to have a Strategic topic of two to discuss each month to ensure we are planning for the future of WHA. The topic for this month was

1. WHA and Trust Relationship

Discussions were held on how the WHA Board and the Trust Board could operate in a more seamless manner, there was also the suggestion that part of the CEO salary and the Sponsorship and Fundraising Manager salary should be paid by the trust as a reflection of the work they do on behalf of the Trust. The Trust would then increase the monthly management fee to WHA so the change would be cost neutral to both organisations but would reflect better where the costs should lie in the businesses. Truman to meet with the Trust to have further discussions on this proposal.

There is also the topic of a 'Foundation' for WHA/WHA Charitable Trust. This was discussed as an opportunity going forward to help schools and players who are struggling financially to continue to play the sport. It was agreed that rather than going through the existing Trust, this should be set up separately as a Trust with separate objectives. Truman and Declan to do some more work on this concept.

Meeting closed at 9.02am. Next meeting Wednesday 26th October 2016

Approved minutes.



Chairperson, President